

## How to enter

All entries should be submitted via the [online submission form](#), visit the [categories](#) page for full criteria, word restrictions.

**You will be required to complete the following details:**

- **Company name**
- **Entrant contact details**
- **Company Twitter handle**
- **Second contact details**
- **Category entering**
- **Name of project**
- **Agencies involved**
- **Company logo** - We accept jpg, jpeg & png formats. Maximum file size 5MB.
- **Attachments** - Supporting material may be attached but we cannot guarantee will be viewed. File size must be no larger than 4MB. Please do not include any video files, these should be linked to via URL.

## Qualifying period

The qualifying period for the awards is work that was delivered to clients between June 2017 and November 2018 with results available within this period, unless otherwise stated. Entries are welcome from research agencies, media agencies, media and technology owners across all sectors, industry bodies, technology providers, service providers and other specialist companies or sent in as joint entries.

Please note that the same entry may well meet the criteria for more than one category, and the recommendation under these circumstances is to enter into multiple categories.

## Entry fees

Closing deadline for entries is **Friday 8 February 2019 at 5pm**. Entry fee is £99 excluding VAT.

Extended deadline for entries is **Friday 15 February 2019 at 5pm**. Entry fee is £150 excluding VAT.

Entries will not be accepted after this date, you can pay the entry fee online via credit card or by invoice via email.

## Confirmation of receipt

Once you have submitted your entry you should receive an automated email to confirm your submission has been received. After you have submitted your entry and made payment you will have the option to enter another category. **You will not be able to edit your entry once submitted.**

## **Confidentiality**

All entries will remain confidential and be viewed by the judges only. Winning entries will be shared on the Mediate Events website with sensitive material removed and agreed by the entrants.

## **Awards ceremony**

Winners will be announced at an awards lunch on Wednesday 8 May 2019 at The Banking Hall, EC3V. Under no circumstances will the details be disclosed before that time.

*If you have any questions you can contact the events team on 020 7420 3252 or email [team@mediatevents.com](mailto:team@mediatevents.com)*